

Street Name and Building Number

To facilitate identification of buildings, especially for emergency services, government departments and overseas visitors, street name and building number should be clearly and suitably displayed at entrances and prominent locations of a building.

2. Under section 32(1) of the Buildings Ordinance, the Building Authority (BA) may fix or paint street name on any building which abuts a street. The BA or Commissioner of Rating and Valuation (CRV) may order the owner of a building to mark the building number allocated and in such manner as may be prescribed in accordance with section 32(2) of the Buildings Ordinance for the purpose of distinguishing such building.

3. This practice note sets out the minimum standards and the recommended manner for displaying of street name and building number on buildings.

Minimum Standards for Displaying of Street Name and Number

4. Street name and building number should be displayed either on the top or on the right hand side of the main entrance to a building at a height of 2m above ground level. Where a building has multiple entrances, consideration should be given to designating the entrances to indicate the parts of the building the particular entrance will provide access to.

5. The street name and building number should be indicated in both Chinese and English. The recommended minimum height of letters is 50mm and the colour should contrast clearly with its background. A recommended standard design is shown below :



New Buildings

6. The CRV is responsible for allocating building numbers throughout the territory. For new building developments, an Authorized Person will be notified by CRV of the official street name and building number allocated in advance of the completion of the new building. The developer should ensure that they are clearly displayed on his building meeting the minimum standards and recommended manner in paragraphs 4 and 5 and suitable for the purpose in paragraph 1.

/Existing

Existing Buildings

7. . Where any alteration, repair or renovation works affect the display of street name and building number, the Authorized Person should ensure that any obscured, displaced or damaged street name or building number are repaired or replaced as soon as possible. Where there is any doubt over the correct building number, please contact the Rating and Valuation Department, Hennessy Centre, 500 Hennessy Road, Causeway Bay, (Telephone No. : 2805 7666).

A handwritten signature in black ink, appearing to read 'Choi Yu-leuk', written in a cursive style.

(CHOI Yu-leuk)
Building Authority

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Index under : Street Name
Building Number